

# All About Paid Leave

NWSDS prides ourselves on our mission and quality of work, and our ongoing commitment to the work-life balance of our employees.



# **Yearly Leave**

Renews on an annual basis. Does not roll over and is not transferable



Accrued monthly and rolls over into the new fiscal year



# **PAID HOLIDAYS**

NWSDS provides 11 fixed paid holidays per year.



## **VACATION LEAVE**

Full-time employees accrue vacation leave each month based upon month of employment. It starts with 8 hours monthly and increases in increments based upon tenure.



### **PERSONAL LEAVE**

Full-time employees are awarded 40 hours of personal leave on July 1 each year to be utilized by June 30 of the following year.



### **HEALTH LEAVE**

Full-time employees accrue eight hours of health leave each month.



#### **OTHER LEAVE**

NWSDS offers paid/unpaid leave for additional qualifying events. Please speak to our HR Team for more information.