Public Comments

The board welcomes input from the community related to board business and decisions, while at the same time effectively conducting board business. The board hears public comments during regular session board meetings. The public comment period is designed to gain input from the public. It is not for immediate responses to the public comment presented. At the end of each public comment period, the period will be closed and the Board will move on to the next agenda item. Members of the public may testify via Zoom or in writing (in-person meetings are held one time per year).

Sign Up to Present a Public Comment at Board Meeting

- You must sign up 48 hours in advance of the board meeting.
- Please complete and submit **this form** to sign up.
- If would like to request an interpretation or ADA accommodation, please email your request and contact information to board.admin@nwsds.org at least 48 hours in advance of the meeting.

Public Comment Submission Guidelines

Please submit your public comment using the following guidelines:

- Written comment is limited to 3,000 characters (about 375 words) per person.
- Avoid using staff or volunteer names. We are not able to accept comments that name individual staff or volunteers.
- Each person may sign up to submit comment once per board meeting.
- First and last name, and city of residence are required. We are not able to accept comments that do not contain this information.
- Each person is allowed up to 3 minutes to present their comments. An additional 2 minutes may be added to the 3 minute limit for ADA accommodations at the Board Chair's discretion.
- You will be called upon by the Board Chair when it is time for your public comment.

Please use *this form* to submit written comments to the Board.

• Written comments must be submitted 48 hours in advance of the board meeting.